

# Tiberbu User Guide

## Introduction

### Background

This user guide provides directions for access and use of the HIMS system deployed in health facilities in Kenya. It details clinical workflows by a provider using HMIS to facilitate efficient service delivery. HMIS covers various service points including:

Registration, Triage, Out-Patient Department (OPD), In-Patient Department (IPD),

Specialist Clinics and other support services like billing, inventory. The guide also details how a user may retrieve various reports from the system for efficient clinical decision making.

### Target Users

This user guide targets all users of HMIS system including but not limited to the following;

1. Sub- County and county Human Resources for Health (HRH) (including Health Records Information Officers (HRIOs), Medical Superintendents, Doctors, Nurses, Clinical Officers, Pharmacists, Radiologists, Lab technicians).
2. County staff ICT officers, records officers, cashiers, accountants,
3. NGOs working in the health industry.
4. Ministry of Health.

### Authorized use of the system

Access to the system is based on user access rights. One must have a username and password to access the system. Users of the system have different privileges based on their roles in the system.

### Organization of HIMS User guide

This user guide is organised in four sections below;

Section 1: Overview of the HMIS system,

Section 2: Getting Started on HMIS

Section 3: HMIS modules and their features

Section 4: HMIS reporting.

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